

**TOWN OF UNION**  
**MONTHLY BOARD MEETING**  
**Minutes of Thursday, June 6, 2013**

The Town of Union monthly board meeting was called to order by Chairman Kendall Schneider at 7:00 p.m. on Thursday, June 6, 2013 at the Evansville Fire Station, 425 Water St., Evansville, WI. Members in attendance included Chairman Schneider, Supervisors George Franklin and Kim Gruebling, Clerk Regina Ylvisaker, and Building Inspector Bob Fahey. Treasurer Sharon Franklin and Constable Eric Larsen were absent. A moment of silence was observed in honor of D-Day, June 6, 1944.

**Clerk's Minutes (May 5, 2013)**

Defer to next meeting, as well as minutes of Special Meeting for bid openings.

**Treasurer's report**

Treasurer Sharon Franklin was absent; totals as of May 30, 2013 were reported by Franklin via email following the meeting:

Local Gov't Investment Pool General Fund	\$	0.00
Park and Recreation Fund	\$	12,468.07
UB&T Money Market Sweep Account	\$	28,336.03
UB&T Checking Account	\$	15,000.00
Wayne Disch Memorial Park Fund	\$	2,728.44
Morning Ridge Stub Road CD	\$	20,706.33
Escrow Accounts:		
Teresa Lane:		
Bank of Monticello	\$	1,160.94
Michael Kipp	\$	386.97
Mastec, LLC	\$	397.01

**Board Action: Budget Line Adjustments if Required**

None required.

**Constable's report**

Constable Eric Larsen emailed in a report. He stated that he received one call during May, an individual had complaints regarding their neighbor's dog, and they had also contacted the Sheriff's Department. They will continue to work with the Sheriff's Department on the issue. Board members requested that future reports include names of individuals involved.

**Building Inspector's report**

Building Inspector Bob Fahey reported he is currently reviewing plans for a new house on Travis Trace, and plans for another new home may be forthcoming as well. Regarding the driveway widened on Butts Corners Road, Fahey contacted Kevin Klaehn and he will be submitting a driveway permit for the work.

The following permits were issued and inspections were conducted in May:

Date	Permit #	Name	Address	Description	Construction Cost
5/2/2013	13-5-B	Andrew & Sara Lehman	14158 W Northridge Dr	20x24 detached garage	\$ 6,000.00
5/4/2013	13-6-B	Pleasy Berg Trust	6528 N Hwy 213	30x96 Greenhouse	\$ 7,100.00
5/22/2013	13-7-B	Todd & Regina Ylvisaker	10831 N Hwy 14	2 decks, 1 on home & 1 on barn	\$ 3,000.00
5/23/2013	13-8-B	Evansville Electric/Dennis Midthun	13845 W Bullard Rd	Electric service	\$ 1,000.00
5/28/2013	13-9-B	Pat & Patricia Lentz	8348 N Cemetery Rd	Deck replacement	\$ 10,000.00

		Mobile Home Park license Inspections			
		Alcohol license Inspections			

### **Recycling Center Update**

Jerry Krueger reported the Center was very busy the last few weeks, attributes it to the weather being nice. Schneider reported a DNR representative had visited the site recently, and was misinformed regarding the location of the old landfill. The representative will be revisiting the site with Schneider in the near future to discuss the layout.

Krueger feels either larger dumpsters or additional dumpsters are needed. Gruebling shared pictures of the condition of the dumpsters at the end of the day on a recent Saturday, and agrees that at least one more bin is needed for both trash and recycling. Krueger noted that the larger, high profile bins are harder for elderly individuals to use, but he would suggest getting one larger bin for both trash and recycling and they could be used solely for larger items such as furniture. He also noted that the dumpsters are getting close together, causing congestion. They need to be spaced out by the driver when he empties them.

Motion to contact Sherman Sanitation and request two additional dumpsters, high profile size, one for trash with no cover and one for recycling with a cover, made by Gruebling/Franklin. Motion carried by unanimous voice vote. Ylvisaker will contact Sherman to arrange for the dumpsters.

All are in agreement that the mattresses and furniture need to be removed from burn pile, but brush pile left in place for the time being. Krueger thinks that one big roll off dumpster, 20 yard, is needed to clean up this material all at once and be done. Board decided to wait and see if the addition of the high profile dumpster for trash would alleviate the situation prior to bringing in a 20 yard dumpster.

### **Recycling Center Fees – Discussion, Board Action**

Gruebling would like a monthly total of income/expenses to ensure that the Center is at least breaking even. It was noted that the recycling grant is extra income that is outside the monthly charges and would need to be prorated and added in to a monthly report to provide an accurate representation of income..

The fee schedule drafted by Gruebling was reviewed and costs were discussed. Krueger would like to have tickets available to sell at the Center; they are currently for sale at the Pig, Gas N' Go and Union Tavern.

Motion to adopt fee schedule as discussed and modified made by Schneider/Franklin. Motion carried by unanimous voice vote.

Copies of the new fee schedule will be made available at the Recycling Center.

Ylvisaker noted that the service agreement with Sherman Sanitation will expire in November; it is a three year contract and will renew automatically in one year increments if the Town does nothing to request a new service agreement. The Board requested that Ylvisaker obtain a quote from Sherman for another three year service agreement.

### **Brooklyn Fire District Update/Board Action if Required**

No update.

### **Follow Up Reports**

Gruebling went to the recent Towns Association meeting and updated the Board that agreements between towns and the Humane Society are still in the works. He also attended a recent fire board meeting, at which it was discussed that the Town of Porter has all new fire numbers, and Union needs to replace many which are unreadable.

### **Public Comment (5 min max per item, no action will be taken on any issues)**

R&K Construction were running dump trucks on Northfield Crossing, Orchard View, to Forest Hollow; Gruebling contacted a foreman who stated that they would only run them empty. Gruebling stated they were too heavy even empty and should not be driven on those roads at all. Another truck was on Forest Hollow later the same day, and Gruebling proceeded to contact the Sheriff's Department. Trucks were later seen on Antler Ct. New homes are being built in the City and the trucks are coming through Town subdivisions to get to the work sites.

### **Board Action: Bid Opening – Wayne Disch Park Mowing**

A bid was received today from Larry Meier for the mowing of the Wayne Disch Park, and was opened by Gruebling.

Motion to accept the bid and authorize up to 12 cuttings during the 2013 growing season, until September 15, made by Gruebling/Franklin.

Discussion: Ylvisaker asked if the Board like to be the authorizing authority and make decisions regarding when to mow, or have the contractor decide when to mow? The Board agreed to allow the contractor decide, and notify him to maintain the grass at a height of 3". Ylvisaker asked if any formal notification should be provided to the residents living near the park, who may have been mowing it previously, that a contract for mowing has been secured. Gruebling will contact Ed Levin.

### **Roadwork**

Franklin reported receiving a call from Dave Viney, from the Town of Porter, who stated that Larson was going to do the Porter section of Leedle Mill Road, but they had not yet received a bid. Crull had provided a bid to the Town for the Union portion of Leedle Mill Road. Gruebling noted that these are the same people who were driving illegally on our roads as he reported earlier, and he would appreciate some cooperation on their part if the Town is considering contracting with them for work.

Schneider has signed the chip seal contract with Scott Construction for the following:

- North Union Road including connector from STH 59 to Union-Dane Rd: \$17,970
- Evansville-Brooklyn Road (CTH C to 2012 chip seal at Templeton Farm): \$31,342
- Territorial Road ( USH 14 to CTH M): \$26,462
- Cemetery Rd (Territorial Road to city limits): \$18,597

Total: \$94,371

Road aid for 2013 is \$113,831, and the Town must spend 15% over this to get full road aid next year. Crack filling will cost an additional \$13,300.

The Board will revisit the quote from Crull at next month's meeting.

Franklin asked what would be done this year for brush cutting; several areas need to be cut. Gruebling stated that individuals who are operating equipment that is being leased to the Town, such as brush cutting equipment, should be Town employees who are covered by Town insurance. Franklin asked if individuals such as Dave Rich and Tim Franklin could be used when cutting brush; Gruebling stated that they would need to be hired through an open hiring process when other applicants could be interviewed. A position description would need to be written, training program put together, etc.

Schneider needs a list of problem areas and equipment needed to handle the brush before proceeding. Josh Wiser stated he has time and is able to handle many of the areas if he is notified of where they are.

Wiser reported the plow truck is at Perry Jorgenen's for repair, and it should be about \$5,000 for repairs.

### **Fire Number Sign Replacements – Discussion, Board Action**

Gruebling stated the issue of fire number sign replacement was brought up at the fire board meeting. Waiting for people to come forward to request replacement when their signs are no longer readable has been a problem. The Board agreed that an effort would be undertaken to survey the entire Town, with all signs that are unreadable or missing replaced with the cost (\$50) added to the parcel's tax bill as a special assessment. A notice will be placed in the paper prior to commencing the survey.

### **Public Works Buildings – Estimates, Discussion**

The group has agreed on a storage building 36' x 32' x 12', which will fit on the pad next to the office at the Recycling Center. Received approval from the DNR to place a building there. Would like to let it out for bids and hopefully have them in for consideration at the August Board meeting. Gruebling conceded that the Town will have to borrow money to finance the building, but to pay for it over 1-3 years is not bad for a building that should have a 30+ year lifespan.

### **Board Action: Review and Approval of Liquor Licenses**

Applications for Class B licenses were received from:

- Rodney Willing, 19 Walker St., Evansville, WI 53536, d/b/a The Red Barn, 7530 N. County Rd. M.,

Evansville, WI 53536

- Evansville Golf Association, P.O. Box 103, Evansville, WI 53536
- Dan Milz, 12946 W. Woodworth Dr., Evansville, WI 53536 d/b/a The Union Tavern, 10430 USTH 14, Evansville, WI 53536

Ylvisaker stated that complete license applications were received from all applicants; however no license fees were received from Rod Willing/Red Barn. Fahey noted that there were 5 minor zoning violations at the Red Barn that the new owner had inherited, was aware of, and working to correct.

Motion to approve licenses for Evansville Golf Course and Dan Milz/Union Tavern, and to approve license for Rodney Willing/The Red Barn contingent upon resolution of outstanding inspection issues and receipt of license fees, made by Schneider/Gruebling. Motion carried by unanimous voice vote.

#### **Board Action: Review and Approval of Operator's (Bartender) Licenses**

Ylvisaker stated that three individuals had not submitted complete paperwork to obtain their operator's license – Anthony Wickersham, Dianna Page, and Jaki Welter, all at the Red Barn. She would notify Rod Willing of the missing paperwork along with the other licensing issues.

Motion to approve operator licenses for the following individuals, and for Anthony Wickersham, Dianna Page, and Jaki Welter following receipt of proper paperwork, made by Schneider/Gruebling. Motion carried by unanimous voice vote.

<b>Name</b>	<b>Location</b>
<b>Matthew R. Hoffman</b>	Evansville Golf Course
<b>Derik D. Doescher</b>	Evansville Golf Course
<b>Gary C. Grossman</b>	Evansville Golf Course
<b>Michelle L. Sloniker</b>	Evansville Golf Course
<b>Ashley C. Schumacher</b>	Evansville Golf Course
<b>Rebecca Peach</b>	Evansville Golf Course
<b>Rita K. Stone</b>	Evansville Golf Course
<b>Tammy L. Jones</b>	Evansville Golf Course
<b>Jeannie M. Doescher</b>	Evansville Golf Course
<b>Samantha J. Stone</b>	Evansville Golf Course
<b>Jamie M. Shotliff</b>	Evansville Golf Course
<b>Carol P. Laube</b>	Evansville Golf Course
<b>Rachel A. Ammerman</b>	Evansville Golf Course
<b>Michelle R. Brusegar</b>	Evansville Golf Course
<b>Jolene K. Klitzman</b>	Union Tavern
<b>Daniel G. Milz</b>	Union Tavern
<b>Mary A. Brzezinski</b>	Union Tavern
<b>Melvin R. Arnold</b>	Union Tavern
<b>Aron M. Milz</b>	Union Tavern
<b>Dale A. Kubly</b>	Evansville Golf Course
<b>April R. Kundert</b>	Evansville Golf Course
<b>Kaylee M. Johnson</b>	Evansville Golf Course
<b>Alisha A. Trawicki</b>	Union Tavern
<b>Mallory M. Leick</b>	Evansville Golf Course
<b>Norma L. Spaar</b>	The Red Barn
<b>Anthony M. Wickersham</b>	The Red Barn
<b>Dianna L. Page</b>	The Red Barn
<b>Jaki L. Welter</b>	The Red Barn

<b>Rodney R. Willing</b>	The Red Barn
<b>Dalton Willing</b>	The Red Barn
<b>Samantha J. Stone</b>	Union Tavern
<b>Rita K. Stone</b>	Union Tavern

**Board Action: Review and Approval of Cigarette Licenses**

Motion to approve the issuance of a Cigarette and Tobacco Products Retail License to Dan Milz/Union Tavern made by Schneider/Gruebling. Motion carried by unanimous voice vote.

**Board Action: Review and Approval of Mobile Home Park Licenses**

Ylvisaker reported the following:

No application materials have been received from Midway Village Mobile Home Park. They also have outstanding zoning code violations to address. Ylvisaker will send them a certified letter with application, zoning code violations, etc. following the meeting.

Both Birchwood and Cavalier have submitted completed applications, and have a few zoning code violations to resolve prior to issuance of their licenses.

Fair Street and Valhalla have submitted complete applications and have no outstanding zoning code violations.

Motion to approve the issuance of licenses immediately to Fair Street and Valhalla; and the issuance of licenses to Midway Village, Birchwood, and Cavalier Village contingent upon resolution of zoning code violations and/or receipt of application materials and license fees made by Schneider/Gruebling. Motion carried by unanimous voice vote.

**Scheduling of Parks & Trails Committee Meeting**

Schneider will try to schedule a meeting in June; Gruebling would like to have the meeting in June at Wayne Disch Park at the shelter house. Agreed to try to schedule for Tuesday, June 25 at 6 pm. Ylvisaker will send notices out to members.

**Scheduling of July Board Meeting**

Scheduling conflicts with the Clerk prompted the addition of the agenda item; Ylvisaker will be on vacation July 1-14. The meeting was originally rescheduled from the usual first Thursday of July due to the date being a holiday. Any other date will conflict with other vacations or meetings; the meeting will remain scheduled for July 11.

**Pay Bills**

There being no further business to come before the Board, a motion to adjourn was made by Schneider/Gruebling. Motion carried by unanimous voice vote. Meeting adjourned at 9:06 p.m.

Respectfully submitted by Clerk Regina Ylvisaker

*Note: minutes are considered draft until reviewed and approved by the Town Board at a properly noticed meeting.*